

SCHOOL EVALUATION FORM

The evaluation process for SCIPS is to obtain written documentation from representatives of all stakeholders. This feedback greatly assists the Management Committee to review a range of approaches to enhance planning processes.

A. In terms of the SCIPS Cluster the following table outlines the key tasks and responsibilities of the school SCIPS. Please evaluate how your school carried them out in 2001.

Key to Responses: **1** =Not Addressed; **2** = Needs Improvement; **3** = Good; **4** = Excellent

	Please Circle	COMMENTS
School promoted SCIPS in 2001 to the student/parent body	1 2 3 4	
School Financially supports SCIPS	1 2 3 4	
Students financially supports SCIPS	1 2 3 4	
School liaises productively with SCIPS	1 2 3 4	
School provides time and location for SCIPS to interview students	1 2 3 4	
School attends Management Committee Meetings and functions	1 2 3 4	
School monitors student induction in the OH&S before placement is made	1 2 3 4	
School visits students on the job	1 2 3 4	

B. Please make recommendations in your continued support of the SCIPS program for 2002

C. Please comment on the support the SCIPS Admin team gave to your school in 2001

	Please Circle	Comments
SCIPS visits students and school coordinators as negotiated	1 2 3 4	
SCIPS interviews students and match placement	1 2 3 4	
SCIPS promotes the SCIPS model of workplace learning to the school and parent body	1 2 3 4	
SCIPS identifies new legislation for SWLs and SATs	1 2 3 4	
SCIPS contacts employers to source suitable placements	1 2 3 4	
SCIPS prints contracts and gives to students	1 2 3 4	
SCIPS is the contact on behalf of the school for any issues that may (and do) arise with SWL.	1 2 3 4	
SCIPS arranges secondary placement if required	1 2 3 4	
SCIPS prepares and forwards certificates for students	1 2 3 4	
Be the point of contact for all teachers who don't know what to do with their 'at risk' students	1 2 3 4	
Provide placement summary information to schools	1 2 3 4	
Market school based traineeships	1 2 3 4	
Be available to attend school information sessions	1 2 3 4	
Undertake stakeholder surveys and provide feedback	1 2 3 4	
Be available for Internal Review team	1 2 3 4	

D. Please make recommendations for continued support from the SCIPS administrative team
